



City of Doral Military Affairs Advisory Board Meeting Minutes

Tuesday, November 2, 2021
6:00 p.m.
Doral Government Center
1st Floor Multipurpose Room
8401 N.W. 53rd Terrace
Doral, FL 33166

1. Call to Order

Meeting was called to order at 6:09 p.m.

2. Roll Call of Board Members

William 'Bill' Watts, Chair	Present
Deborah Prather, Vice Chair	Present
Christopher Flynn, Secretary	Present
Ricardo 'Rich' Bautista, Board Member	Present
Jason Juarez, Board Member	Present

Staff present:

Edgard Estrada, Director, Code Compliance
Danny Del Toro, Assistant Director, Code Compliance

Guests:

Mark Pinilla, President of Vet Info, Content Designer

Public:

Luminar "Betty" Garza, Doral resident

3. Pledge of Allegiance

4. Public Comments

Mr. Estrada handed out copies of City of Doral Resolution No. 21 for the Board to review. This is a resolution of the Mayor and the City Council authorizing the City Manager to enter into voluntary corporation agreement between the City of Doral and the United Nations Institute for Training and Research. Ms. Garza requested to speak in protest of this resolution. The Board has noted it will take no actions in relation to this subject.

5. Approval of Minutes

- October 20, 2021

Motion to approve the October 20th meeting minutes made by Member Juarez and seconded by Member Bautista. By consensus, motion passes unanimously.

6. Discussion Items

a. Discussion: Family Day Event

Chair Watts opens the floor to Mr. Estrada with news from the City. Concerning vaccination support, Chair Watts noted Miami VA will not be able to support a mobile drive due to lack of mobile refrigeration needed for vaccine storage. For the City, Mr. Estrada noted the Board will have to work through Nomi Health at the Doral PD Training Center, setup of the current mobile vaccine site. They have limited mobile units and will require a large footprint to layout. Alternate option to conduct a sign-up list and get veterans of interest in direct contact with the Miami VA.

Mr. Estrada noted City of Doral ordinance states the City can sponsor events up to \$5,000. The city can give \$2,500 up front for costs, then reimburse remaining as requested. The Board needs to consider staff cost and Park rental fees.

The Board called Famous Dave's manager, Robert, on donations from this restaurant. For similar occasions, Robert noted the occasion pays for the meats, foods, direct cost of product, and Famous Dave's will provide the cooking and preparation support. The intent is to contact the vendor directly, Sysco Wholesale, to provide donation or buy direct, then Famous Dave's can take delivery and prepare as donation cost. Vice Chair Prather will contact Sysco.

Discussion of entrees and sides for the menu options before contacting Sysco: pulled pork, brisket, chicken, potato salad, baked beans, corn on the cob. Consideration for Sysco will include plates, utensils, napkins.

Member Juarez is in discussion with Chick-Fil-A.

Chair Watts is in discussion with BJs for pizzas, preference to individual slices for handout rather than whole pizza boxes.

Discussion continued on best approach to serving the food to ensure everyone gets fed and being able to return for seconds. Serving drinks, soft drinks in cans, water in plastic bottles. Member Juarez will reach out to Ashley Barcena, City of Doral Parks, if the city deals with certain soft drink sponsors to contact. Chair Watts will reach out to Sam's, Coke or Pepsi, depending who's locally available.

Chair Watts still needs to reach out to Farm Share for food donations to needy families. Continued discussion centered on the invite to be released November 3. Secretary Flynn will remove vaccines and food donations; add in Vet Info logo to the advertisements and invite; redesign the advertisement to fit Eventbrite requirements for image backgrounds. Secretary Flynn will then send all 3, invite, advertisement flyer, new Eventbrite ad, to City of Doral Public Affairs for final approval, then send approval to all parties for advertising and invites.

Additional discussion of vendors that will need or want tents. Possible donations of vendors to setup tents at the event to offset costs of the event. Chair Watts will reach out to some veteran interest groups that may want to support or display at the family day event. Member Juarez will reach out to the Navy League and reach out to the local Fire Department for attendance.

- ### b. Discussion: Adopt-a-Unit. Motion to table Adopt-a-Unit to the next meeting
- made by Secretary Flynn and seconded by Member Bautista. By consensus, motion passes unanimously. Discussion tabled to November 16th meeting, or as Jennifer Brande, Community Relations Chief, U.S. Southern Command Public Affairs, next attends a meeting.

c. Open Discussion

Open discussion looked at future meeting dates and having more meetings to continue closing tasks. **Motion to hold special meetings on November 16 and November 22** made by Secretary Flynn and seconded by Vice Chair Prather. By consensus, motion passes unanimously.

7. Discussion of next meeting agenda items

Discussion will continue moving forward with family day event.

8. Future Meeting Dates

- Tuesday, November 16th, 2021 at 6:00 p.m.
- Monday, November 22nd, 2021 at 6:00 p.m.
- Tentative November 30th meeting date to be discussed at November 16th meeting
- December 7th meeting date will be held as normal meeting date

9. Adjournment

Meeting adjourns at 7:14 p.m.

Respectfully submitted,



Christopher Flynn, Secretary


Motion to approve the minutes of the November 2nd, 2021, Military Affairs Advisory Board Meeting made by Board Member Deborah Prather and seconded by Board Member

Jason Juarez.

William 'Bill' Watts, Chair
Deborah Prather, Vice Chair
Christopher Flynn, Secretary
Ricardo 'Rich' Bautista, Board Member
Jason Juarez, Board Member



APPROVED and ADOPTED this 16th day of November 2021.


William 'Bill' Watts, Chair