

**WORK ORDER FOR PROFESSIONAL SERVICES**

TO: DISAmerica Consulting Group, Inc.  
8315 SW 150 Drive  
Palmetto Bay, FL 33158  
Phone: (305) 218-7691

DATE: May 21, 2018

The City of Doral authorizes the firm of DISAmerica Consulting Group, Inc. to provide professional engineering design services for an audit of all the developments in the area reoffered to as Section 7 within City limits. The scope of services include, but are not limited to, review of subdivision development approvals, research available records, conduct field observations, prepare documentation and plan exhibits of findings. The work should be performed as described on the attached Proposal submitted by your firm dated May 21, 2018.

**SCOPE OF SERVICES AND SCEHDULE:**

The scope of the project will be as described in the attached proposal from DISAmerica Consulting Group, Inc. The schedule requires the work to be performed within 5 weeks after notice to proceed is issued. The performance of services associated with this Work Order will be executed on a lump sum basis in the amount of \$14,960.00. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal, and revoke the award.

Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

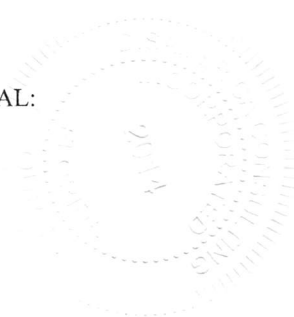
CONSULTANT: DISAmerica Consulting Group, Inc.

WITNESSES:

SEAL:

BY: Jose Olivo  
NAME: JOSE OLIVO  
TITLE: PRESIDENT

1. \_\_\_\_\_  
2. \_\_\_\_\_



OWNER: City of Doral  
BY: Edward Rojas  
NAME: EDWARD ROJAS  
TITLE: CITY MANAGER

AUTHENTICATION:  
BY: Connie Diaz  
NAME: CONNIE DIAZ  
TITLE: CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY FOR THE SOLE USE  
OF THE CITY OF DORAL:

BY: Oliver A. E...  
NAME: WEISS, SEROTA, HELFMAN, COLE &  
BIERMAN, PL  
TITLE: City Attorney

May 21, 2018

Mr. Jorge Gomez, P.E.  
Public Works Director  
City of Doral  
8401 NW 53 Terrace  
Doral, FL 33166

**Subject: Review of Section 7 Offsite Residential Subdivision Infrastructure Requirements, City of Doral**

Dear Mr. Gomez,

DISAmerica Consulting Group, Inc. (DISA) is pleased to submit this cost proposal to research and verify the completion of the required offsite improvements for various residential subdivision projects previously approved which are located within Section 7 of the City limits.

**SCOPE OF SERVICES:**

The services to be provided shall include:

1. Review available residential subdivision development approvals to verify required offsite improvements (street lights, roadways, traffic lights, bike paths, and sidewalks). Research available records such as site plans, offsite permit plans, plan reviews and/or development impact reviews. Request available site plan reviews from Public Works. Identify which subdivisions provide street lights per an established special taxing district.
2. Conduct field observations to verify existing conditions of offsite requirements.
3. Prepare spreadsheet to document offsite improvements required per subdivision project review and approval, findings of completed and/or pending offsite improvements.
4. Provide exhibit plan for each residential subdivision.
5. Provide photos of existing conditions and any additional findings.
6. Items 1 thru 5 will be completed for the following residential subdivision:

- *Jeanette Villas*
- *Villa Bello*
- *Coronado*

- Galapagos II
- Reserve West
- Reserve East
- Doral Isles North
- Islands at Doral II
- Island at Doral III
- Ibis Villas
- Santorini
- Isla Margarita

**COMPENSATION:**

DISA proposes to complete the services specified herein for a lump sum fee amount of \$14,960.00. Reimbursable expenses associated with these services are not included in the fees and may be itemized separately. Invoice(s) will be submitted at agreed upon percentage of completion.

20 Hrs. CADD Tech @ \$63/hr.	=	\$ 1,260.00
102 Hrs. Project Engineer @ \$120/hr.	=	\$12,240.00
<u>10</u> Hrs. Sr. Eng. @ \$146/hr.	=	<u>\$ 1,460.00</u>
Total 132 Hrs.	=	\$14,960.00

**SCHEDULE**

Disamerica estimates to commence this work once an executed notice to proceed has been received and we anticipate work to be completed within (5) weeks.

We appreciate the opportunity to provide these services to you. Please do not hesitate to contact me at (305)-218-7691 if you have any questions. Thank you.

Sincerely,  
Disamerica Consulting Group, Inc.



Jose Olivo, P.E.,  
President



If you concur with the foregoing and wish to direct us to proceed with the aforementioned work, please execute the agreement in the space provided and return same to the undersigned.

We appreciate the opportunity to submit our proposal. Please contact me if you have any questions.

IN WITNESS WHEREOF, the CONSULTANT and CLIENT have executed this agreement the day and year indicated below.

As to CONSULTANT:

As to CLIENT:

**Disamerica Consulting Group, Inc.**

**City of Doral**

\_\_\_\_\_  
Jose Olivo, P.E.,  
President

\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: 5/21/18

Date: \_\_\_\_\_