

WORK ORDER No. 15 FOR PROFESSIONAL SERVICES

TO: Wantman Group, Inc.
11401 SW 40 ST
Miami, FL
(786) 228-5666

DATE: October 9, 2020

The City of Doral authorizes the firm of Wantman Group, Inc. to proceed with the provision of professional services for the development of the Parking Fee Schedule for the City of Doral Parking Ordinance. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Agreement between Wantman Group, Inc and the City of Doral dated February 16, 2018, and the attached Proposal submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCEHDULE:

The scope of the project will be as described in the attached proposal dated October 7, 2020 from Wantman Group, Inc. The schedule requires the draft fee schedule to be completed by Tuesday, December 1, 2020. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a lump sum basis with a not to exceed amount of \$6,442.00.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated February 16, 2018 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply. This Work Order is not binding until the City of Doral agrees and approves this Work Order.


IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

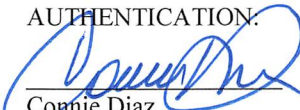
CONSULTANT: Wantman Group, Inc

WITNESSES: SEAL:

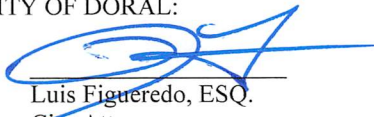
BY: 
NAME: Dan Hennessey
TITLE: Principal

1. _____
2. _____

OWNER: City of Doral
BY: 
NAME: Albert P. Childress
TITLE: Acting City Manager 10-14-20

AUTHENTICATION:
BY: 
NAME: Connie Diaz
TITLE: City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE SOLE USE
OF THE CITY OF DORAL:

BY: 
NAME: Luis Figueredo, ESQ.
TITLE: City Attorney



October 7, 2020

Rita Carbonell, Transportation Manager
City of Doral
8401 NW 53rd Terrace, 2nd Floor
Doral, FL 33166

**Re: Additional Service RFQ 2017-21
City of Doral Parking Fee Schedule**

Dear Rita,

Thank you for again for the opportunity to continue working with City Doral on the current parking and transportation initiatives. The WGI team has a diverse range of operational experience as stakeholders, owners, operators, planners, engineers and consultants. For more than 30 years, WGI has helped city's like Doral strategically plan for parking and transportation while also taking into consideration industry wide trends. Our experience expands from a nationwide presence to having provided the City with influential parking planning studies in the past

PROJECT UNDERSTANDING

With the recent completion of drafting a Parking Ordinance specific to the City of Doral, supporting document will be required in regards to a Fee Schedule to accompany the Ordinance. The goal of this project will be to create a fee schedule based on comparable cities and using current market parking rates.

PROPOSED SCOPE

COMPARABLE CITIES STUDY

- A. We will obtain information on four (4) other parking programs (as determined by the City of Doral) that are comparable in terms of size, market conditions, geographic proximity and demographics.
- B. This comparable city analysis will include information on parking rates and fines charged by other cities; permit programs; information on how each city's enforcement programs are organized and managed; the types of parking technologies deployed; and a summary of any special marketing, branding, validation programs or promotions for on-street parking.
- C. As part of the Comparable Cities analysis, we will include information on what other cities are doing to market and promote their respective downtown parking systems
- D. Consider policy and/or ordinance changes that will promote the goals of the study.

RECOMMENDATIONS, FINDINGS, AND DELIVERABLE

- A. After identifying preliminary recommendations, conduct a meeting with City staff and designated stakeholders to check validity of project assumptions and measure potential solutions.
- B. Create a final fee schedule to be included within Chapter 44 to reference fees applicable to parking and transportation services.

QUALIFICATIONS

WGI specializes in municipal parking planning and design, transportation, traffic engineering, civil, GIS, parking operations and building restoration. Our knowledge of parking and how it integrates with parking

operations and those who work, live and visit the city, will benefit the overall project. We are uniquely qualified for this project, and our qualifications include:

- Municipal Parking Operations – Our team has operated a variety of municipal parking operations, as well as providing professional consulting services to many cities across the nation. We understand the parking requirements and level of customer service that are unique to the public sector.
- Parking Experience – WGI's Parking Division is recognized nationally and have completed hundreds of parking projects around the country. Parking is our specialty, which differentiates us as one of the leaders in the parking industry.

WGI FEE SUMMARY

WGI proposes to provide professional services for the referenced project as described in this proposal on a fixed fee basis, plus reimbursable expenses. Based upon our project understanding and the scope of services discussed above, our consulting services will be a not to exceed amount of \$6,442.00. Customary reimbursable expenses are in addition to this fee, and they include travel, delivery, reproductions, printing, etc. Additional services in regards to the proposed planning efforts described in this letter must be authorized in writing, will be invoiced on an hourly basis in accordance with the current agreement, or on a mutually agreeable lump sum amount.

We thank you for the opportunity to serve as your Parking Consultant and to provide parking planning services for this exciting development. If you should have any questions or require any additional information, please contact us at any time.

Sincerely,

Nicole China, CAPP
Senior Project Manager

ACCEPTED BY:

Firm

Signature

Printed Name

Title

City of Doral
Parking Demand Study
10/7/20

Fee Estimate Breakdown

Task #	Task	Hours	Position	Hrly Rate	Fee
1	Comparable Cities Study Anyalsis	19.45	Project Manager	\$160	\$3,112
2	Draft Recommendations	9.25	Project Manager	\$160	\$1,480
3	Implementation Plan	7	Project Manager	\$160	\$1,120
		5	QA/QC	\$146	\$730
		<u>40.7</u>			<u>\$6,442</u>