

**RESOLUTION No. 16-19**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING THE RANKING OF RESPONDENTS TO REQUEST FOR PROPOSALS 2015-32 “INSURANCE & RISK MANAGEMENT SERVICES”; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH BROWN & BROWN (DBA: PUBLIC RISK INSURANCE AGENCY), AS THE TOP RANKED FIRM, SUBJECT TO APPROVAL AS TO FORM AND LEGAL SUFFICIENCY BY THE CITY ATTORNEY, FOR THE PROVISION OF INSURANCE & RISK MANAGEMENT SERVICES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH THE NEXT HIGHEST RANKED FIRM SUCCESSIVELY IF AN AGREEMENT CAN NOT BE NEGOTIATED; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City of Doral (the “City”) issued Request for Proposal #2015- 32 for “Insurance & Risk Management Services” (the “RFP”), and the City of Doral received three (3) submittals by the October 16, 2015 deadline, with all firms meeting the required criteria; and

**WHEREAS**, upon review of the submittals received, two (2) firms were selected to make oral presentations to the City, which were held on Monday, November 23, 2015; the respondents were ranked and scored based on a 300 point system; and

**WHEREAS**, a third meeting was held on November 30, 2015 to clarify fees, since the City’s “Property Damage” coverage is under contract with the Florida League of Cities until September 30, 2016 and if cancelled the City would incur a penalty; and

**WHEREAS**, staff has recommended that the City Council accept the ranking of the firms as specified herein and authorize the City Manager to negotiate and enter into an agreement with Brown & Brown (DBA: Public Risk Insurance Agency) for the provision of insurance & risk management services, excluding the City’s “Property Damage” coverage until September 30, 2016, or, if negotiations fail with the top ranked

firm, to negotiate an agreement with the next highest ranked firm successively until an agreement is reached, for a two (2) year contract period, payable from the General Government's insurance and workman's compensation line items.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

**Section 2. Approval of Rankings.** The City Council hereby approves the rankings of the two (2) firms as provided by the Evaluation Committee as follows:

- (1) Brown & Brown (DBA: Public Risk Insurance Agency); and
- (2) Florida League of Cities (DBA: Florida Municipal Insurance Trust).

The foregoing rankings do not vest any contractual rights on any of the foregoing parties.

**Section 3. Authorization to Procure Services.** The City Manager is hereby authorized to negotiate and with Brown & Brown (DBA: Public Risk Insurance Agency), as the top ranked firm, and enter into an agreement, subject to approval by the City Attorney, as to form and legal sufficiency, for the provision of insurance & risk management services, for an initial two (2) year period, payable from the General Government's workers' compensation and insurance line items. The City Manager is further authorized to negotiate and enter into an agreement with the second ranked firm if an agreement can not be reached with the top ranked firm.

**Section 4. Implementation.** The City Manager and the City Attorney are hereby authorized to take such action as may be necessary to implement the provisions of this Resolution.

**Section 5. Effective Date.** This resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Ruiz who moved its adoption. The motion was seconded by Councilmember Cabrera and upon being put to a vote, the vote was as follows:

Mayor Luigi Boria	Yes
Vice Mayor Christi Fraga	Yes
Councilman Pete Cabrera	Yes
Councilwoman Ana Maria Rodriguez	Absent/Excused
Councilwoman Sandra Ruiz	Yes

PASSED AND ADOPTED this 13 day of January, 2016.




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LUIGI BORIA, MAYOR

ATTEST




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CONNIE DIAZ, CMC  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY FOR THE SOLE USE  
OF THE CITY OF DORAL




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WEISS, SEROTA, HELFMAN, COLE, & BIERMAN, PL  
CITY ATTORNEY