



BUILDING DEPARTMENT CUSTOMER GUIDELINES FOR EARLY START PERMITTING

Purpose

The City of Doral Building Department has implemented an Early Start Permitting Program so that residents and businesses can commence construction work sooner. Early Start Permitting will allow applicants to begin limited work while the application for permit is being reviewed. Using a qualified contractor to start preliminary work while the permit documents are being processed will give our customers a head start.

Authority

Section 105.12 of the 2007 Florida Building Code allows limited work to start before a permit is issued. This code section allows certain work to commence up to the point an inspection would be required. In other words, a contractor is not allowed to continue work beyond the point of a required inspection without an official permit.

Process

At building permit application submittal, the applicant may request an Early Start Permit. This optional service may be complemented by participation in the electronic plan review process. A CD and an Early Start Permit Application must be completed and submitted to be considered. The applicant will need to have hired a licensed contractor to perform the work outlined by the Early Start Permit. Necessary Zoning clearance and DERM approval, if applicable, a pre-construction meeting, and payment of fees will be required before approval to proceed with Early Start Permitting Program.

Steps to Take

1. Apply for a regular Building Permit (submit plans, CD, HOA Letter, and any other documents)
2. Submit Early Start Permitting Application and Pre-Construction Meeting Checklist (Early Start processing will take 24 to 48 hours for application)
3. Pay regular permit upfront fee and Early Start fee
4. Obtain Zoning clearance and DERM approvals, if applicable
5. Pre-construction meeting with applicant and contractor will be scheduled
6. Once approval is granted, obtain Early Start Permit
7. Contractor must file a Notice of Commencement (NOC) prior to any work being done (work valued \$2,500 or more)
8. Original NOC will be collected at site by inspector
9. Post the Early Start Permit Card in a conspicuous place and proceed with limited work
10. Obtain Official Building Permit and request inspections to continue

Caution

DO NOT proceed with work beyond the point an inspection is required. DO NOT conceal any work performed. Inspections CANNOT be obtained on any work until the official building permit has been issued. Once work has commenced under an Early Start Permit, the regular building permit submittal may NOT be cancelled. DO NOT allow the process number to expire. For any questions concerning this limited permit, please call the Building Department at 305-593-6700.



**BUILDING DEPARTMENT
EARLY START PERMITTING APPLICATION**

Owner/Tenant Name: _____ Permit Number: _____

Job Address: _____ Suite #: _____

Description of Work: _____

	Qualifier and Company Name**	License Number
Building:	_____	_____
Electrical:	_____	_____
Mechanical:	_____	_____
Plumbing:	_____	_____

In accordance with the Florida Building Code 2010 Section 105.12, construction work is hereby authorized to commence pursuant to this permit at the above referenced address. Work done pursuant to this permit shall not be concealed but shall remain open for inspection. Work can only proceed to the point an inspection is required. Applicant is responsible for knowing when inspections are required and may not rely upon representation of the City or its employees for such information. An inspection shall not be made for any construction trade until a building permit has been issued for the project. The use of a special inspector is not authorized for this type of permit.

Issuance of this permit does not constitute permission to violate the building code and does not provide any guarantee that construction plans will be approved as submitted. All work done pursuant to this permit shall be at the contractor's risk and any work done contrary to the approved permit shall be corrected at the contractor's expense. The City of Doral shall not be held liable for any damages or losses resulting from this work.

Failure to comply with any of the foregoing conditions shall constitute a violation of the Florida Building Code.

*Fee paid for Early Start Permit is not refundable, is not part of the upfront fee, and is not applied towards regular permit fees.

**All contractors must be registered with the City of Doral Building Department and submit current Worker's Comp and Liability Insurance with Early Start application.

FOR OFFICE USE ONLY

X _____ X	X _____ X
Signature of Owner/Tenant	Signature of Building Qualifier
STATE OF FLORIDA, COUNTY OF _____	STATE OF FLORIDA, COUNTY OF _____
Sworn to (or affirmed) and subscribed before me this _____ day of _____ 20____,	Sworn to (or affirmed) and subscribed before me this _____ day of _____ 20____,
by (Print Name) _____	by (Print Name) _____
Notary Name _____	Notary Name _____
Personally known <input type="radio"/> or I.D. _____	Personally known <input type="radio"/> or I.D. _____

Zoning Clearance: ___ Approved / Denied ___	by: _____	Date: _____
Expedite Requested: Y / N	Meeting Date: _____	E.S. Fee Paid*: \$ _____ Date: _____
DERM Approval _____	Building Official Approval: _____	Date: _____

