



POLICE OFFICER PRE-SCREENING QUESTIONNAIRE

Full Name: _____ Today's Date: _____

Telephone: _____ Email Address: _____

Mailing Address: _____

YOU ARE ABOUT TO UNDERGO THE PRE-SCREENING QUESTIONNAIRE. IT IS IMPORTANT THAT YOU CAREFULLY READ EACH QUESTION. IF YOU DO NOT UNDERSTAND ANY PART OF THIS FORM, PLEASE ASK FOR CLARIFICATION.

YOU MUST ANSWER THE FOLLOWING QUESTIONS TRUTHFULLY AND ACCURATELY. ANY FACTS THAT ARE OBTAINED THROUGH THE INVESTIGATION PROCESS THAT YOU HAVE OMITTED OR FALSIFIED DURING THIS QUESTIONNAIRE, ARE GROUNDS FOR DISQUALIFICATION OR DISMISSAL FROM THE POSITION YOU ARE SEEKING.

THE PRE-SCREENING QUESTIONNAIRE IS AN INVESTIGATIVE TOOL USED TO BEGIN THE PROCESS. YOU MUST COMPLETE THE QUESTIONNAIRE IN ITS ENTIRETY, TO INCLUDE THE NOTARIZATION OF ALL REQUIRED SECTIONS. IN ADDITION, TO BE ELIGIBLE FOR EMPLOYMENT, YOU MUST SUCCESSFULLY PASS A BACKGROUND INVESTIGATION, APPLICANTS WILL BE DISQUALIFIED IF HE/SHE INTENTIONALLY FALSIFIES, OMITS INFORMATION, AND/OR FAILS TO COMPLY WITH THE GENERAL INSTRUCTIONS OF THE QUESTIONNAIRE. INCOMPLETE QUESTIONNAIRES WILL NOT BE PROCESSED, IN ADDITION, THE QUESTIONNAIRE MUST BE UPLOADED AS A PDF DOCUMENT DIRECTLY THROUGH NEOGOV AT APPLICATION TIME.

BY SIGNING, YOU UNDERSTAND THESE INSTRUCTIONS AND ARE PREPARED TO PROCEED. PLEASE SIGN, AND DATE.

Full Name: _____ Today's Date: _____

Signature: _____

AFFIDAVIT

STATE OF : _____ COUNTY OF: _____

SUBSCRIBED AND SWORN TO ME THIS: _____ DAY OF: _____, 20 _____ BY: _____

WHO IS PERSONALLY KNOWN TO ME OR PRODUCED THE FOLLOWING IDENTIFICATION: _____

NOTARY PUBLIC SEAL OF OFFICE:

SIGNATURE OF NOTARY PUBLIC: _____

NOTARY PUBLIC, PRINT NAME: _____

SELECT THE APPROPRIATE RESPONSE FOR EACH QUESTION.

MILITARY EXPERIENCE

1. Are you currently serving, or have you served in the United States Armed Forces?

2. What type of military discharge did you receive?

3. While in the service were you ever incarcerated (brig time)?

If you selected "Yes" please explain: _____

LEGAL/CRIMINAL

4. Have you ever been the subject of a criminal investigation?

If you selected "Yes" please explain: _____

5. Have you ever been arrested for a misdemeanor and allowed to sign a "Promise to Appear"?

If you selected "Yes" please explain: _____

6. Have you ever pled guilty or been convicted of a misdemeanor or felony?

If you selected "Yes" please explain: _____

7. Have you ever pled no contest (Nolo Contendere) of a misdemeanor or felony?

If you selected "Yes" please explain: _____

8. Have you ever lied under oath in any official proceedings?

If you selected "Yes" please explain: _____

9. Have you ever covered up a serious incident and/or crime?

If you selected "Yes" please explain: _____

10. Have you ever collected public assistance illegally from any government agency?

If you selected "Yes" please explain: _____

11. Have you ever failed to file an income tax return when required by law?

If you selected "Yes" please explain: _____

Have you ever committed any of the following?

12. Intentionally set a fire (ARSON).

If you selected "Yes" please explain: _____

13. Signed another person's name to a document without authorization (FORGERY).

If you selected "Yes" please explain: _____

14. Theft of money or other valuables entrusted to you (EMBEZZLEMENT).

If you selected "Yes" please explain: _____

15. A forcible sex act or rape (SEXUAL BATTERY).

If you selected "Yes" please explain: _____

16. Sexual Misconduct/Molestation on a minor child.

If you selected "Yes" please explain: _____

17. Solicited prostitution.

If you selected "Yes" please explain: _____

18. Have you ever been the victim of a “Domestic Violence” investigation?

If you selected “Yes” please explain: _____

19. Have you ever been the subject of a “Domestic Violence” investigation?

If you selected “Yes” please explain: _____

20. Have you ever been the victim/witness of a criminal investigation?

If you selected “Yes” please explain: _____

SUBSTANCE ABUSE

21. Have you used any of the following substances listed below?

If you selected “Yes,” please write next to the specific substance: month and year of first use, the total number of times you have used this substance, your age, and the last time you used it.

Substance	Month & Year of first use	Total number of times	Your age at time of last use	Month & Year of last use
Marijuana				
Cocaine				
Quaaludes				
Amphetamines (Speed)				
Barbiturates				

Substance	Month & Year of first use	Total number of times	Your age at time of last use	Month & Year of last use
LSD				
PCP				
Heroin				
THC				
Hashish				
Inhalants				
Designer drugs (Ecstasy)				

22. Have you ever used a forged prescription to purchase a prescribed controlled substance?

If you selected "Yes" please explain: _____

23. Have you ever used any other illegal or controlled substance not listed above?

If you selected "Yes" please explain: _____

24. Have you ever exchanged, sold, supplied, and/or delivered marijuana, cocaine and/or any other illegal/controlled substance?

If you selected "Yes" please explain: _____

DRIVING RECORD

25. Have you ever been arrested for DUI/BUI (driving/boating under the influence of alcohol or drugs)?

If you selected "Yes" please explain and enter date and disposition:

Date:

Disposition:

If additional space is needed to complete a response for any section/question, use pages 10 through 11. Ensure that you notate the page number and section/question number with the corresponding answer.

26. List all traffic tickets for moving violations received in the last three (3) years. If none, write "None."

If additional space is needed to complete a response for any section/question, use pages 10 through 11. Ensure that you notate the page number and section/question number with the corresponding answer.

WORK EXPERIENCE

27. Have you ever been counseled, reprimanded, suspended, or terminated by an employer?

If you selected "Yes" please explain:

If additional space is needed to complete a response for any section/question, use pages 10 through 11. Ensure that you notate the page number and section/question number with the corresponding answer.

28. Have you ever been the subject of an internal affairs investigation?

If you selected "Yes" please explain and enter date, allegation and disposition:

Date: _____

Allegation: _____

Disposition: _____

If additional space is needed to complete a response for any section/question, use pages 10 through 11. Ensure that you notate the page number and section/question number with the corresponding answer.

29 Have you ever applied to any other law enforcement agency?

If you selected "Yes" please list the agency, date of application and application status:

Agency Name: _____

Application Date: _____

Application Status: _____

If you selected "Yes" please list the agency, date of application and application status:

Agency Name: _____

Application Date: _____

Application Status: _____

If additional space is needed to complete a response for any section/question, use pages 10 through 11. Ensure that you notate the page number and section/question number with the corresponding answer.

30. Have you ever been denied employment by another law enforcement agency?

If you selected "Yes" please list the agency, date of application and denial reason:

Agency Name: _____

Application Date: _____

Denial Reason: _____

If you selected "Yes" please list the agency, date of application and denial reason:

Agency Name: _____

Application Date: _____

Denial Reason: _____

If additional space is needed to complete a response for any section/question, use pages 10 through 11. Ensure that you notate the page number and section/question number with the corresponding answer.

31. Have you ever resigned in lieu of termination?

If you selected "Yes" please list the agency, date and reason:

Agency Name: _____

Date: _____

Reason: _____

If additional space is needed to complete a response for any section/question, use pages 10 through 11. Ensure that you notate the page number and section/question number with the corresponding answer.

