



Private Provider Registration

Description: Private Providers shall pre-register with the City of Doral.

- Florida Statutes 553.791 (16)(b) states a local building official may establish, for private providers and duly authorized representatives working with that jurisdiction, a system of registration to verify compliance with the licensure requirements of paragraph (1)(n) and the insurance requirements of subsection (17).

Documents Required

Forms and applications available at <https://www.cityofdoral.com/all-departments/building/forms-building/>

- Notice to Building Official of Use of Private Provider**
- Qualification statements and/or resumes** of the Private Provider and all Duly Authorized Representatives
 - “Private Provider” shall be a person licensed as a building code administrator under part XII of chapter 468, as an engineer under chapter 471, or as an architect under chapter 481.
 - “Duly Authorized Representative” shall be licensed as an engineer under chapter 471 or as an architect under chapter 481 or who holds a standard or provisional certificate under part XII of chapter 468.
 - The duly authorized representative must be an employee of the private provider entitled to receive reemployment assistance benefits under chapter 443. This means a W2 recipient and not a 1099 recipient.
- Certificate of Insurance** demonstrating that professional liability insurance coverage is in place for the private provider’s firm, the private provider, and any duly authorized representative.
 - Insurance shall have minimum policy limits of:
 - \$1 million per occurrence and \$2 million in the aggregate for any project with a construction cost of \$5 million or less.
 - \$2 million per occurrence and \$4 million in the aggregate for any project with a construction cost of over \$5 million.
 - If the private provider chooses to secure claims-made coverage to fulfill this requirement, the private provider must also maintain coverage for a minimum of 5 years subsequent to the performance of building code inspection services. The insurance required under this subsection shall be written only by insurers authorized to do business in this state with a minimum A.M. Best’s rating of A.
 - Shall also be submitted with each permit application
 - Shall include the City of Doral as the certificate holder

FAQ’s

- 1. Where do we submit the Private Provider Registration documents?**
Email all Private Provider Registration documents to buildingofficial@cityofdoral.com
- 2. Most of these requirements are for the purpose of performing inspection services. What if the fee owner only elects to use a private provider to provide plan review services?**
NOT PERMITTED. City of Doral requires the fee owner or the fee owner’s contractor to use a private provider for required inspections if a private provider provides plan review services. This is per the building official’s discretion pursuant Florida Statutes 553.791 (2)(a).